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DDA 82-0160/1

1 February 1982

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MEMORANDUM FOR: Executive Director

FROM: Harry E. Fitzwater  
 Deputy Director for Administration

SUBJECT: Long-Range Space Planning

1. We have been worrying with the problem posed in [ ] paper and find no easy solution. We have no trouble with John's assumptions except that many of us doubt that we will ever see the 2,500 additional positions. Nevertheless, we must plan for them in case they are approved through the budget process. [ ]

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2. It appears that it would not be in our interest to go back to the National Capital Planning Commission (NCPC) to resize the building at this time. The "political" whiplash which might result in resizing the new building for an [ ] positions, at this time, could end up subverting the whole project. As you know, we have two more appearances before NCPC in the future and it is not unreasonable to consider some additional square footage for machine space at a later date. Our big stumbling block is traffic; parking could be handled by a larger parking garage. I do not see how we can meet all of our future space requirements if the Capabilities '85 additions are realized without coming to the decision that we will need another permanent outlying building other than [ ]. As you will note in the attachment prepared by [ ] we have a shortfall of 33,530 square feet which he has stated could be recovered from machine space. We should plan, however, on the possibility of another permanent building off the compound for some component such as OTE, OSWR, OED, etc. Under this proposal, there would be no intention of that unit ever being housed at Headquarters. We are currently working on a proposal for leasing another outlying building to take care of the overflow while awaiting the new building. This new outlying building should be strictly temporary with minimum expenditures for security, communications, and data processing. Any augmenting of our new building should be provided [ ] where the expensive add-ons are in place. [ ]

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3. Since this is a serious problem, we will give it the attention it deserves and will keep you advised. [ ]

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DDA:HEFitzwater:kmg (1 Feb 82)

Distribution:

Orig - EXDIR w/Bkgd

Att

1 - ER

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Harry E. Fitzwater

SECRET

**Page Denied**

# ROUTING AND RECORD SHEET

SUBJECT: (Optional)

LONG-RANGE SPACE PLANNING

FROM:

Planning Staff

EXTENSION

NO.

82-4156

DATE

15 Jan 82

TO: (Officer designation, room number, and building):

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. EXDIR

19 JAN 1982

DD/A Registry

82-6160

2. DDA

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Fitz  
What d'you  
think?

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4. EXDIR  
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15 JAN 1982

NOTE FOR: Executive Director

FROM : [ ] Planning Staff

SUBJECT : Long-Range Space Planning

82-4156

The following information is provided per our discussion of 4 January regarding the impact of the Capabilities in 85 Study on Long-Range Space Planning [ ]

o Planned increases in personnel through 1983 saturate the capacity of the Headquarters compound (including the new building). Constraints include building size and traffic management.

o The Building Planning Staff recently received guidance from the Comptroller for [ ] positions to be added between 1984-1987.

o The Capabilities in 1985 exercise proposes an increase of [ ] positions for 1984 to 1988 (or so). An estimated

[ ] These numbers will be refined in the 1984 budget submission.

o There is therefore a gap of about [ ] in the planning.

o The big problem is that we are not likely to be allowed to increase the population on the Headquarters compound.

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6-17-82

Consequently, we propose that long-term building planning continue as follows:

- o Building Planning Staff should assume an addition of

in the years  
1984-1988.

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- o There will be no further increase to the Headquarters compound beyond that to be accommodated in the new building (1983 CIA strength ).

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- o Options for housing the additional  employees will be developed.

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- o We can review the impact of actual requests when the budget submission is received from the Directorates (due in Comptroller's office on 7 May 1982).

- o Building plan would then be refined for inclusion with the final budget (15 Sept. 1982).

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